

Florida SouthWestern State College District Board of Trustees
Business Affairs & Facilities Committee
December 3, 2019
1:30 – 2:45 p.m.
Charlotte Campus, Room O-118
Minutes

The Business Affairs & Facilities Committee met in Charlotte County, Florida, on December 3, 2019 at 1:30 p.m. in O-118.

Present:

Danny Nix, Jr.
Marjorie Starnes-Bilotti
Chris Cunningham
Dr. Jeffery S. Allbritten
Dr. Gina Doeble

**Others
Present:**

Toby Discenza
Kathleen Porter
Chris Kessler – Clifton, Larson and Allen, LLP
Justine Lewis, Recorder

Public Comment: None

Reports to the Business Affairs & Facilities Committee: None

Current Agenda Items:

1. Approval of Minutes for Business Affairs & Facilities Committee, April 23, 2019.
Motion by Danny Nix, seconded by Chris Cunningham to approve the minutes of April 23, 2019. Approved unanimously.
2. Approval of Minutes for All Board Committees, October 1, 2019.
Motion by Danny Nix, seconded by Chris Cunningham to approve the minutes of October 1, 2019. Approved unanimously.
3. FSW Collegiate High Schools Lee Campus Audited Financial Statements ended June 30, 2019
Chris Kessler, from Clifton, Larson and Allen, LLP, via polycom presented the FSW Audited Financial Statements. Danny Nix will present this item at the December 3, 2019, Collegiate Governing Board meeting.

4. FSW Collegiate High Schools Charlotte Campus Audited Financial Statements ended June 30, 2019
Chris Kessler, from Clifton, Larson and Allen, LLP, via polycom presented the FSW Audited Financial Statements. Danny Nix will present this item at the December 3, 2019, Collegiate Governing Board meeting.
5. FSW Collegiate High Schools Consent Budget Amendments.
Toby Discenza presented the FSW Collegiate Consent Budget Amendments. Danny Nix, Jr. will present this item at the December 3, 2019, Collegiate Governing Board meeting.
6. FSW Collegiate High Schools Monthly Financial Report – *information item.*
Toby Discenza presented the Collegiate High Schools Monthly Financial Report which compares the actual sources and uses of funds for the current fiscal period.
7. Pre-Qualified General Contractors
Dr. Gina Doeble presented the Pre-Qualified General Contractors for a one-year period item to the committee. Danny Nix will present this item at the December 3, 2019, Collegiate Governing Board meeting.
8. Approval of Personnel Actions
Dr. Gina Doeble presented the Personnel Actions. M. Starnes – Bilotti will present this item at the December 3, 2019 Board of Trustees Meeting.
9. FSW State College Financial Services Consent Budget Amendment
Dr. Gina Doeble presented this item for Financial Services Consent Budget Amendment. Chris Cunningham will present this item at the December 3, 2019 Board of Trustees meeting.
10. FSW State College Monthly Financial Report – *information item.*
Dr. Gina Doeble explained this report which shows a two-year comparison between the actual sources and uses of operating funds stating that we are on track.
11. FSW Financing Corp. Financial Statements as June 30, 2018 – *information item.*
Dr. Gina Doeble presented the review of the FSW Financing Corporation Financial Statements as of June 30, 2018.

12. Florida SouthWestern State College, Foundation, Inc. Second Quarter Financial Report

Dr. Gina Doeble presented the Florida SouthWestern State College, Foundation, Inc. Second Quarter Financial Report.

Discussion was held.

Mr. Nix thanked the committee and Chris Kessler, from Clifton, Larson and Allen, LLP, for their hard work and dedication to Florida SouthWestern State College.

The meeting was adjourned at 1:58 p.m.

Member
District Board of Trustees

Date